

## PSYCHOLOGIST – DOCTORAL TEMPORARY EDUCATIONAL LIMITED LICENSING GUIDE

### OVERVIEW:

The doctoral TLLP license type allows a licensee to engage in the practice of psychology, under the supervision of a fully licensed psychologist, while obtaining the internship hours required for the doctoral educational limited license. This license is valid for 24 months and can be renewed 3 additional 24-month terms.

*NOTE: The content contained below is a general overview of licensing requirements. Links to access the Public Health Code and Administrative Rules for this profession can be found at the end of this guide.*

### LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain licensure)

#### APPLICATION AND FEES

- ☐ Online Application for a Psychologist – Doctoral Temporary Educational Limited License - Complete all fields, answer all questions, and upload any supporting documentation. Online application can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus).
- ☐ Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card):  
  
Doctoral TLLP – \$104.60 (Valid for 2 years from the date issued)

#### THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)

- ☐ Criminal Background Check – Once the application is received, you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check.
- ☐ Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- ☐ Human Trafficking – Beginning March 30, 2022, individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2525 prior to being issued a license. The training must only be completed one time.
- ☐ Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.

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- ☐ English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant’s required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.
- ☐ Implicit Bias Training– Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.

**REQUIREMENTS FOR LICENSURE BY EXAMINATION**

- ☐ Professional Education – Name of school attended, and name of educational program completed.
- ☐ Certification of Enrollment in a Doctoral Degree program for Psychology form is required to be submitted from the school you attend. The form can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

**RENEWAL REQUIREMENTS CHECKLIST**

- ☐ Online Application For Psychologist – Doctoral Temporary Educational Limited Renewal – Can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus).
- ☐ Renewal Application Fee (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card):  
  
Doctoral Temporary Educational Limited – \$44.00
- ☐ Renewal Cycle:  
  
Doctoral Temporary Educational Limited – 2 Years (may renew a maximum of 3 times)
- ☐ Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- ☐ Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- ☐ Human Trafficking – Beginning in 2019, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in

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Administrative Rule 338.2525 prior to renewing their license. The training must only be completed one time.

- ☐ Implicit Bias Training – For initial renewals completed after June 1, 2021, completion of one hour of implicit bias training is required for each year of licensure since June 1, 2021. If renewing prior to June 1, 2022, implicit bias training is not required for that renewal. Once the initial renewal is completed, then 1 hour of implicit bias training will be required for each year of the current license cycle going forward. Please note, this is not a one-time training and must be completed for each renewal cycle prior to the renewal being completed.

## **HELPFUL RESOURCES AND FORMS**

- ☐ By visiting [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the Psychology link you can access the following helpful resources and forms:

Resources:

- ☐ [Public Health Code](#)
- ☐ [Psychology Administrative Rules](#)

Form:

- ☐ Certification of Enrollment in a Doctoral Degree Program Form